

Scott County Facility and Support Services Department
Purchasing Division
600 West Fourth Street, Davenport, Iowa 52801-1030
Phone: (563) 326-8793
Fax: (563) 328-3245
E-Mail: purchasing@scottcountyiowa.com

REQUEST FOR QUOTATION

Scott County Requisition No. 18656

Bidders need to complete and submit this form.

Submission Date: 8/3/2010	No Later Than: 2:00pm
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Qty	Description
	Courtroom Audio Visual Improvement Project
	Scope of Work Attached
	Equipment Worksheet Attached
	Pre-proposal meeting Friday, July 16,2010
	Diagram of courtrooms will be available at pre proposal meeting
	Please indicate cost for each courtroom individually and then a grand total for complete project
	Delivery Included
	price quotation good for 60 days
	From time to time it may be necessary to change or modify a request for purchase. If you have received this request from any other source other than direct fax or email from Scott County, it is your responsibility to check for updates and/or changes to the request. If you would like to receive automatic updates please register your company in our vendor data base by using our website, www.scottcountyiowa.com/fss/purchasing.php

Scott County reserves the right to accept the bid from the lowest responsible bidder.

Quote submitted by:

Released by:
(Scott County Use Only)

Name

Date: 7/9/2010

Time: 9:00am

Title

Company

PLEASE NOTE:

Bidders must provide an estimated delivery date in their bid response!

Date

Company Contact Information:	Phone:
	E-Mail:

“By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa.”

Scott County Purchasing Division

Courtroom AV Improvement Project **Request for Proposals**

The Scott County Facility and Support Services Department is seeking proposals from qualified audio visual and technology firms to provide and install audio visual systems and equipment in several courtrooms located at the Scott County Courthouse, 400 West Fourth Street, Davenport, IA. Scott County intends to contract with a qualified firm to provide AV improvements at the above location based on the attached scope of work.

Interested firms and companies may request consideration by submitting a proposal using the attached form no later than **August 3, 2010 at 2:00 p.m.** Proposals received after that time will not be considered. Proposals must be submitted on the provided form for consideration.

A pre-proposal meeting will be held at 3:00p.m. on Friday, July 16, 2010 in room 258, 2nd floor of the Scott County Courthouse. Interested firms/vendors should plan to attend that meeting. Discussion of the scope of work will take place at that time and interested firms shall be afforded an opportunity to tour the installation locations.

Questions pertaining to this solicitation may be directed to: Dave Donovan, ddonovan@scottcountyiowa.com.

Scott County reserves the right to select the best proposal, not necessarily the lowest bid. Scott County also reserves the right to reject any and/or all proposals or rebid this project in the future.

Submit before the above deadline to:

Scott County FSS
Purchasing Division
600 West 4th Street
6th Floor
Davenport, IA 52801
purchasing@scottcountyiowa.com

Bids will be accepted via regular e-mail, mail, fax or hand delivery at the above address. E-mailed bids should be sent to purchasing@scottcountyiowa.com. Faxed bids will be accepted at 563-328-3245. Verification of e-mailed or faxed bids may be made to Barb Schloemer at 563-326-8793. Scott County is not responsible for transmission errors or delays, postal/courier delays or loss.

Scott County Courthouse Courtroom AV Project

Scope of Work

- A. Successful vendor will provide Courtroom audio and visual equipment in eight Courtrooms in the Scott County Courthouse;
- B. Vendor shall prepare a proposal to provide complete functional systems as described herein, to include all equipment required, all cabling and connectors, installation of all equipment and cabling/connectors, cable management to protect and organize cabling, training for court and facility staff;
- C. All work to occur during normal business hours (Mon-Fri, 7:00 – 5:00p.m.); Work shall occur in no more than one courtroom at a time. Courts will schedule each courtroom for work, one at a time, from start to finish. Scott County will also perform cosmetic work in each courtroom during shutdown, to include: asbestos flooring abatement (some locations), carpet replacement (all locations), ceiling replacement (some locations), wall and wall finish repair (some locations), new courtroom furniture (some locations). Expect the duration of each courtroom shutdown to last between one to four weeks. There will be downtime between AV installations to allow some of the cosmetic work to occur. Coordination and scheduling with the successful vendor will ensure that the project moves along in a timely manner. Expect the total duration of the project to be approximately 18-20 weeks.
- D. **Provide and install Audio Visual equipment and systems as described below and as depicted in the attached diagrams.**
 - 1) **Courtroom #1 (Northeast):**
 - a) 2 ea. 60" flat panel displays with wall mounts
 - b) 2 ea. Sound bar speakers
 - c) 1 ea. DVD/VHS player
 - d) 1 ea. VGA connector cord for attorney computer
 - e) 1 lot interconnect cables for player and displays
 - f) Any distribution devices required for multiple audio/video inputs/outputs;
 - g) 1 lot installation, testing and training
 - 2) **Courtroom #2 (Small East):**
 - a) 1 ea. 60" flat panel displays with wall mounts
 - b) 1 ea. Sound bar speaker
 - c) 1 ea. DVD/VHS player
 - d) 1 ea. VGA and audio connector cable for attorney computer
 - e) 1 lot interconnect cables for player and display
 - f) 1 lot installation, testing and training

3) Courtroom #3 (Large East):

- a) 2 ea. 60" flat panel displays with wall mounts
- b) 1 ea. 3500 lumen projector display
- c) 1 ea. Audio/Video source distribution device (as required to route multiple sources – two computers and VCR/DVD) to multiple displays;
- d) 1 ea. Replace room sound reinforcement system to include:
 - i. Ceiling speakers – replace;
 - ii. Power amplifier(s) - replace;
 - iii. Mixer - replace;
 - iv. Feedback prevention (as needed);
 - v. New Microphones at:
 - 1. Judge
 - 2. Witness
 - 3. 2 attorney tables
 - 4. 2 wireless lapel mics
 - 5. Podium
 - vi. Tie in all other audio sources (DVD/VHS, computers);
 - vii. Provide media output (XLR out)
 - viii. Assistive listening system to include transmitter and three receiving devices;
 - ix. All cabling and installation for complete system;
 - x. All racking and other equipment recommended for complete system;
 - xi. Remove and properly dispose of existing sound reinforcement equipment;
- e) 1 ea. DVD/VHS player
- f) 2 ea. VGA connector cord for attorney computers – routed through owner provided conduits and floor boxes;
- g) 1 lot interconnect cables for player and displays
- h) 1 lot installation, testing and training

4) Courtroom #4 (Large West):

- a) 2 ea. 60" flat panel displays with wall mounts
- b) 1 ea. 3500 lumen projector display
- c) 1 ea. Audio/Video source distribution device (as required to route multiple sources – two computers and VCR/DVD) to multiple displays;
- d) 1 ea. Revise existing room sound reinforcement system to include:
 - i. Ceiling speakers – reuse existing;
 - ii. Power amplifier(s) – reuse existing;
 - iii. Mixer – reuse existing (if possible);
 - iv. Feedback prevention (add to system as needed);
 - v. Microphones (reuse if possible, add where necessary) at:
 - 1. Judge

2. Witness
 3. 2 attorney tables
 4. 2 wireless lapel mics
 5. Podium
 - vi. Tie in all other audio sources (DVD/VHS, computers);
 - vii. Provide media output (XLR out);
 - viii. Add assistive listening system to include transmitter and three receiving devices;
 - ix. All cabling and installation for complete system;
 - x. All racking and other equipment recommended for complete system;
 - xi. Reuse any existing equipment possible and add additional components as necessary;
 - e) 1 ea. DVD/VHS player
 - f) 2 ea. VGA connector cord for attorney computer – routed through owner provided conduits and floor boxes
 - g) 1 lot interconnect cables for player and displays
 - h) 1 lot installation, testing and training
- 5) Courtroom #5 (Small West):**
- a) 1 ea. 60" flat panel display with wall mount
 - b) 1 ea. Sound bar speaker
 - c) 1 ea. DVD/VHS player
 - d) 1 ea. VGA connector cord for attorney computer
 - e) 1 lot interconnect cables for player and displays
 - f) 1 lot installation, testing and training
- 6) Courtroom #6 (Northwest):**
- a) 1 ea. 60" flat panel display with wall mount;
 - b) 1 ea. 42" flat panel display with wall mount;
 - c) 2 ea. Sound bar speakers;
 - d) 1 ea. DVD/VHS player;
 - e) 1 ea. VGA connector cord for attorney computer;
 - f) 1 lot interconnect cables for player and displays;
 - g) Any distribution devices required for multiple audio/video inputs/outputs;
 - h) 1 lot installation, testing and training;
- 7) Courtroom #7 (off Lobby):**
- a) 2 ea. 60" flat panel displays with wall mounts;
 - b) 2 ea. Sound bar speakers;
 - c) 1 ea. DVD/VHS player;
 - d) 1 ea. VGA connector cord for attorney computer;
 - e) 1 lot interconnect cables for player and displays;
 - f) Any distribution devices required for multiple audio/video inputs/outputs;
 - g) 1 lot installation, testing and training;
- 8) Associate Courtroom #2 (First Floor):**
- a) 2 ea. 52" flat panel displays with wall mounts;

- b) 2 ea. Sound bar speakers;
 - c) 1 ea. DVD/VHS player;
 - d) 1 ea. VGA connector cord for attorney computer;
 - e) 1 lot interconnect cables for player and displays;
 - f) Any distribution devices required for multiple audio/video inputs/outputs;
 - g) 1 lot installation, testing and training;
- E. Provide training in three training sessions (up to two hours each, different days) for system operation of each system type (single display, dual display, multiple displays with audio sound reinforcement).
- F. Vendor shall warrant system for all parts and labor for a period of one-year from the system acceptance date.

Audio Visual Equipment

Courtroom #1 (Northeast)	cost	<input type="text"/>
Courtroom #2 (Small East)	cost	<input type="text"/>
Courtroom #3 (Large East)	cost	<input type="text"/>
Courtroom #4 (Large West)	cost	<input type="text"/>
Courtroom #5 (Small West)	cost	<input type="text"/>
Courtroom #6 (Northwest)	cost	<input type="text"/>
Courtroom #7 (off lobby)	cost	<input type="text"/>
Associate Courtroom #2 (First Floor)	cost	<input type="text"/>
Associate Courtroom #3 (First Floor)	cost	<input type="text"/>
Project Grand Total		<input type="text"/>

Scott County Purchasing Division

Courtroom AV Improvement Project **Addendum #1**

The Scott County Facility and Support Services Department is seeking proposals from qualified audio visual and technology firms to provide and install audio visual systems and equipment in several courtrooms located at the Scott County Courthouse, 400 West Fourth Street, Davenport, IA. Scott County intends to contract with a qualified firm to provide AV improvements at the above location based on the published scope of work.

Interested firms and companies may request consideration by submitting a proposal using the attached form no later than **August 3, 2010 at 2:00 p.m.** Proposals received after that time will not be considered. Proposals must be submitted on the provided form for consideration. Proposals must be submitted in compliance with the bidding instructions included with the scope of work. Said scope and solicitation document is available at:

<http://www.scottcountyiowa.com/fss/purchasing.php> .

Questions pertaining to this solicitation may be directed to: Dave Donovan,
ddonovan@scottcountyiowa.com.

Addendum – Change/Clarifications to RFP

- 1) CONTRACTOR shall clearly acknowledge receipt of all addenda in the bid proposal. Failure to do so MAY result in disqualification.
- 2) Clarification: Scott County (OWNER) shall provide power to all equipment locations and provide all under floor penetrations for cabling and power. Successful contractor shall coordinate same by providing itemized list of all required penetrations.
- 3) Clarification: CONTRACTOR shall provide all wall surface mounted raceways to route cables to accessible ceilings and floor penetrations. Raceways shall be wiremold type permanently attached to wall surface with mechanical fasteners. Exceptions: OWNER shall provide decorative raceway from LCD side wall mounted displays in Courtrooms #3 and #4 to OWNER provided floor penetration below.
- 4) Clarification: Displays at all locations will see low usage hours (20-200 hours per year). Duty rating for these equipment types may be commercial rather than professional monitor.
- 5) Clarification: Cassette tape playback and record capability is NOT required as part of this project.

- 6) Change: Add microphone (latching) muting capability at all judge and attorney table locations where microphones are required.
- 7) Clarification: Courtroom #4 existing ceiling speakers make/model: Quam SSB-2 C-10. These speakers may be reused.
- 8) Change: Wireless microphones – provide new system as specified in Courtroom #3. Provide like new system in Courtroom #4. Remove and dispose of existing wireless system in Courtroom #4.
- 9) Change: At locations in Courtrooms #3 and #4 – eliminate Projector. Provide dual LCD displays as specified.
- 10) Change: Do NOT provide media audio outputs in Courtrooms #3 and 4.
- 11) Change: At Associate Courtroom #2 provide one 52" LCD display and sound bar speaker; not two as indicated.
- 12) Change: Add Courtroom – Associate #3. Provide single LCD/DVD/VHS identical to Associate #2.
- 13) Change: Courtrooms 1, 2, 5, 6, 7, Associate #2 and Associate #3 – provide two VGA cables from LCD displays. Provide display with dual VGA inputs or, alternatively, provide VGA A/B switch at the display.
- 14) Change: at Courtroom #1 provide sound reinforcement system with up to 4 ceiling speaker locations, microphone locations: judge (muting – see above #6), witness and two (2) wireless lapel microphones and receiver(s);
- 15) Change: at Courtroom #7 eliminate LCD location on south wall. Provide one LCD/DVD/VHS in single location to be determined.
- 16) Change: Bid and Performance Security – each proposal must be accompanied by 5% Bid security either in the form of a Bid Bond or a certified cashier's check in the amount of 5% of the total proposal cost.

By submitting a proposal, the successful vendor agrees to provide a 100% Performance Bond to the OWNER within 10 working days from contract award and before work commences.

- 17) Reminder: Price each courtroom individually.